



The Town Council Lechlade-on-Thames  
The Memorial Hall, Oak Street, Lechlade-on-Thames,  
Gloucestershire GL7 3YP  
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## Agenda item 1

Councillors are summoned to a meeting of the Town Council to be held on **Monday 8<sup>th</sup> February 2010 at 7.30pm in the Memorial Hall** to transact the following business. The public and press are invited to be present.

### Agenda

1. Apologies: To receive apologies and to approve reasons for absence.
2. To ratify new councillor co-options
3. Declaration of interest in items on the agenda
4. Minutes: To consider the approval of the minutes for the Council meeting held on 11<sup>th</sup> January 2010
5. People for You – a presentation about the services they provide
6. GCC and CDC Councillors' reports for information
7. Police Community Support Officers report
8. Committees: **Council Committees updates and to accept minutes of any meetings held**
  - a. Finance – to accept minutes from 5.2.2010, to be tabled
    - i. To agree proposals for office IT – paper to be tabled
    - ii. To agree revised staffing arrangements
  - b. Communication
    - i. To discuss options for hosting the town council website – paper to be tabled
    - ii. To inform Council of discussions at Lechlade Forum meeting
  - c. Planning
    - i. To inform Council of decision notices - papers to be tabled
    - ii. To agree how to progress CDC's economic evidence base for Lechlade
    - iii. To receive a verbal report on the East Cotswolds Strategic Partnership
  - d. Highways
    - i. To accept Cycleways working group minutes from 27.01.2010
  - e. Environmental Works and Services
    - i. To inform Council of the recently produced "The Lechlade Community Project 1988 – 1996"
    - ii. To agree proposal to repair the skate park
    - iii. To update Council on replacement bench outside Barclays and others in the town
    - iv. To update Council on tree surgery work in the cemetery
    - v. To accept Play and Recreation minutes 25.01.2010
      - To update Council on progress of Play Space, funding and gift aid
  - f. Emergency Response and Flood Action
    - i. To discuss the town's response to footpath clearance and gritting
    - ii. To consider purchasing a pedestrian grit spreader for the town, snow shovels and a wheelbarrow
    - iii. To agree the purchase of a grit bin for the memorial hall car park
9. Correspondence List – paper to be tabled
  - a. Letter from resident re snow clearance and waste collection
  - b. Launch of Business matters
10. Meetings Attended – paper to be tabled
11. Date of next meeting: 8<sup>th</sup> March 2010 7.30pm

**Ginette James, Clerk to Lechlade Town Council**  
**3<sup>rd</sup> February 2010**