



The Town Council Lechlade-on-Thames  
The Memorial Hall, Oak Street, Lechlade-on-Thames,  
Gloucestershire GL7 3YP  
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## Agenda item 1

Councillors are summoned to a meeting of the Town Council to be held on **Monday 8<sup>th</sup> March 2010 at 7.30pm in the Memorial Hall** to transact the following business. The public and press are invited to be present.

### Agenda

1. Apologies: To receive apologies and to approve reasons for absence.
2. To update on remaining vacant position for co-opting a new Councillor
3. Declaration of interest in items on the agenda
4. Minutes: To consider the approval of the minutes for the Council meeting held on 8<sup>th</sup> February 2010
5. GCC and CDC Councillors' reports for information
6. Police Community Support Officers report
7. Committees: **Council Committees updates and to accept minutes of any meetings held**
  - a. Finance – to accept minutes from 5.3.2010, to be tabled
    - i. To agree the appointment of the internal auditor
    - ii. To agree working practices for all Councillors
    - iii. To agree subscription payment for GAPTC
  - b. Communication – to accept minutes from 24.02.2010
    - i. To agree actions required for Annual Town meeting on Wednesday 5<sup>th</sup> May 2010
    - ii. To update Council on website provider
      - To discuss possible free hosting for the next three months
      - To discuss the possibility of using reserves to redesign the website
    - iii. To inform Council of newsletter and Ripples deadline dates
  - c. Planning – to accept minutes from 22.02.2010
    - i. To inform Council of decision notices - papers to be tabled
    - ii. To update Council on proposed meeting with CDC Officers to discuss Coln Park
  - d. Highways
    - i. To update Council on the lane between Station Road and Roman Way
    - ii. To agree the temporary road closure request for food and drink festival, Market Place, Sunday 2<sup>nd</sup> May 2010
  - e. Environmental Works and Services
    - i. To update Council on Flower Tubs
    - ii. To agree, in principle, payment for Farmer's Market, Market Place closure signs
    - iii. To update Council on replacement bench outside Barclays
    - iv. To update Council on tree surgery work required in Sherborne Park
  - f. Emergency Response and Flood Action – to accept minutes from 9.2.2010
8. Correspondence List – paper to be tabled
  - a. Council to discuss promoting Bus Com – a mobile Shop
  - b. To agree Town Council representation on Allcourt Meadow Trust
9. Meetings Attended – paper to be tabled
10. Date of next meeting: 12 April 2010 7.30pm

**Ginette James, Clerk to Lechlade Town Council**  
**3<sup>rd</sup> February 2010**