



**The Town Council Lechlade-on-Thames**  
The Memorial Hall, Oak Street, Lechlade-on-Thames,  
Gloucestershire GL7 3YP  
Telephone 01367 252338  
e-mail clerk@lechladeonthames.co.uk

## **Agenda item 1**

Councillors are summoned to a meeting of the Town Council to be held on **Monday 11<sup>th</sup> January 2010 at 7.30pm in the Memorial Hall** to transact the following business. The public and press are invited to be present.

### **Agenda**

1. Apologies: To receive apologies and to approve reasons for absence.
2. Vacant Councillor positions - To agree a meeting date to consider applications
3. Declaration of interest in items on the agenda
4. Minutes: To consider the approval of the minutes for the Council meeting held on 14<sup>th</sup> December 2009
5. GCC and CDC Councillors' reports for information
6. Police Community Support Officers report
7. Committees: **Council Committees updates and to accept minutes of any meetings held**
  - a. Finance
    - i. To discuss content for precept press release and agree distribution list
  - b. Communication
  - c. Planning – to accept minutes from 21.12.2009 to be tabled
    - i. To inform Council of decision notices - papers to be tabled
  - d. Highways – to accept minutes from 21.12.2009
  - e. Environmental Works and Services
    - i. To update Council on replacement bench outside Barclays
    - ii. To update Council on Play Space installation
  - f. Emergency Response and Flood Action
8. Correspondence List – paper to be tabled
9. Meetings Attended – paper to be tabled
10. Date of next meeting: 8<sup>th</sup> February 2010 7.30pm

**Ginette James, Clerk to Lechlade Town Council**  
**6<sup>th</sup> January 2010**