



The Town Council Lechlade-on-Thames

The Memorial Hall, Oak Street, Lechlade-on-Thames,
Gloucestershire GL7 3YP
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Agenda item 1

Councillors are summoned to the Annual Meeting of Lechlade Town Council to be held on **Monday 14 June 2010 at 7.30pm in the Memorial Hall** to transact the following business. The public and press are invited to be present.

Agenda

1. Apologies: To receive apologies and to approve reasons for absence.
2. To receive an update from Jennie Rainsford about the Lechlade Festival
3. Declaration of interest in items on the agenda
4. Minutes: To consider the approval of the minutes for the Council meeting held on 10th May 2010
 - a. To update Council regarding the Methodist Church
5. GCC and CDC Councillors' reports for information
6. Police Community Support Officers report
7. Committees: **Council Committee updates and to accept minutes of any meetings held**
 - a. Finance
 - i. To inform Council of Internal Auditors report
 - ii. To inform Council of Annual Return to External Audit and to sign this off
 - iii. To agree payment of Annual subscription to GMTF
 - b. Communication – no meetings have taken place
 - i. To update Council on Village of the year entry
 - ii. Christmas Lights Working Group – to accept minutes from 12.5.2010
 - To request support of Council to repair lime tree lights in time to turn them on for the twinning event and the remainder of the flag festival.
 - iii. To review draft minutes of Annual Town meeting 26.5.2010
 - c. Planning – to accept minutes from 17.5.2010
 - i. To inform Council of decision making notices – paper to be tabled
 - d. Highways – no meetings have taken place
 - i. To update Council on RIAT residents briefing
 - ii. Cycleway & Footpath working group - to accept minutes from 7.6.2010, to be tabled
 - iii. To update Council on response to CDC Parking report
 - e. Environmental Works and Services – no meetings have taken place
 - i. To appoint Trustees on Memorial Hall and Recreation charity
 - ii. To update Council on Farmer's Market
 - f. Emergency Response and Flood Action – no meetings have taken place
8. Correspondence List
 - a. To discuss a funding request from Lechlade Little Learners, Community pre School
 - b. To discuss a review of Lechlade Scouts 2009 Canoe Racking grant arrangements
 - c. To discuss how Council can promote the Cotswolds Integrated Youth Offer (Funding)
 - d. To consider a request from Fosseyway Living to include Cuthwine Place Play area in Town Council routine inspections.
 - e. To discuss request for occasional use of the Free Town Wharf by a local business
9. Meetings Attended
10. Date of next meeting: Monday 12th July 7.30pm **please note there is no meeting in August**

Ginette James, Clerk to Lechlade Town Council
9th June 2010