



## The Town Council Lechlade-on-Thames

The Memorial Hall, Oak Street, Lechlade-on-Thames,  
Gloucestershire GL7 3YP  
Telephone 01367 252338  
e-mail clerk@lechladeonthames.co.uk

### Agenda item 1

Councillors are summoned to a meeting of the Town Council to be held on **Monday, 14<sup>th</sup> September 2009 at 7.30pm in the Memorial Hall** to transact the following business. The public and press are invited to be present.

### Agenda

1. Apologies for absence.
  2. Declaration of interest in items on the agenda
  3. To approve the minutes of the Full Council meeting held on 13<sup>th</sup> July 2009
  4. Matter Outstanding - Any urgent matters that have arisen since the agenda was published
  5. Matters arising from the minutes of meeting of 13<sup>th</sup> July 2009
  6. GCC and CDC Councillor's report
  7. Committees:  
*To receive an update from all Council Committees and to accept minutes of any meetings held.*
    - a. Finance – minutes to be tabled
      - i. To discuss Draft Financial Regulations
      - ii. Sub Committee requirements for precept 2010-2011 - papers to be tabled
    - b. Communication
      - i. To agree template and guidelines for all sub committee minutes – papers to be tabled
      - ii. To agree support of a new community magazine
      - iii. To consider a Friends of Lechlade Facebook
      - iv. Christmas Lights minutes
        - To agree cash flow for replacement Christmas Lights
      - v. Farmers market – an update
      - vi. To discuss Town Council's role in Flag Festival
    - c. Planning
      - i. To inform Council of outcome from CDC Planning meeting re Coln Park
      - ii. To inform Council of planning applications and decision notices - papers to be tabled
    - d. Highways
      - i. To accept amended Highways minutes from 17<sup>th</sup> June 2009
      - ii. Cycleways and Footpaths minutes
      - iii. To discuss emergency access sign for Shellys Close
      - iv. To discuss location of History Society notice board – papers to be tabled
      - v. Pedestrian Crossing – an update
    - e. Environmental Works and Services – minutes to be tabled
      - i. Play and recreation minutes
        - To inform Council of sponsorship opportunities for the play space
      - ii. To inform Council on outcome of the Pathfinder opportunity for a disabled toilet
      - iii. To discuss residents planting of Trees in Sherborne Park
      - iv. Mapping assets owned by the town council
      - v. Allotments – an update
    - f. Emergency Response and Flood Action
      - i. To inform Council of recent developments re ditches in Lechlade
  8. Correspondence
    - a. The Riverside Park
    - b. Kingsmead Grit Bin
    - c. Extension to Bowmoor Footpath Closure
  9. Meetings Attended
  10. Closed session
    - a. Sub committee and working group meeting arrangements
    - b. Councillor Training session
  11. Date of next meeting: 12<sup>th</sup> October 2009 7.30pm
- Ginette James, Clerk to Lechlade Town Council**  
**8<sup>th</sup> September 2009**