

A meeting of the Town Council was held at the Memorial Hall, Lechlade on  
Monday, 13th July 2009 starting at 7.30pm

**Agenda item 3**

Present: Cllr Mrs Eatwell (Chair)  
Cllr Adey  
Cllr Miss Coakley  
Cllr Gould  
Cllr Maskell  
Cllr Midwood  
Cllr Pritchard  
Cllr Roberts  
Cllr Sullivan  
Cllr Mrs Wilson

CDC Cllr Palmer

Clerk to the Council

1 member of the public

- 27.09 Apologies for absence  
Apologies were received from Cllrs Dover, Jones and Seale, CDC Cllr Carter and GCC Cllr Theodoulou
- 28.09 Declarations of interest  
Cllr Pritchard declared in interest in item 6a and Cllr Wilson in item 10d (c).
- 29.09 Co-opted Councillor confirmation  
Cllr Eatwell welcomed Cllr Mark Midwood, who had been co-opted on 24 June.
- 30.09 Approval of minutes of meetings held on 8th June and 24th June 2009  
The minutes were approved and signed.
- 31.09 Fairford and Lechlade Business Club  
Tim Small of Lechlade Trout Farm gave a presentation about the business club. It was agreed that communication between the club and the Town Council could be improved and that businesses should be encouraged to include their details on the Town Council's website.
- 32.09 Matters outstanding
- 32.1.09 It was agreed that the Council should congratulate Steve New on the award of the MBE.
- 32.2.09 The Clerk has received an insurance inspection report on the Perrinsfield play area. It was agreed that quotations should be obtained for repairs.
- 32.3.09 The Town Council will be nominating people for the CDC Chairman's Reception for the Voluntary Sector. As we have so many people involved in community work it was agreed that we would "draw names out of a hat".
- 32.4.09 It was agreed that the Regional Spatial Strategy should concentrate development on brownfield rather than green space and a letter would be written to the Secretary of State stating this.
- 32.5.09 The Cotswold Water Park will be surveying local ditches for signs of water voles.
- 32.6.09 A more detailed map will be requested from GCC Highways for the asset tour of the town.
- 33.09 Matters arising from the minutes of the meeting of 8th June 2009
- 33.1.09 CDC Planning meeting – Coln Park  
Cllr Coakley attended the meeting on the Town Council. The application to extend the footpath closure is with the Secretary of State.
- 33.2.09 Village of the Year competition  
The judges had met local representatives and toured the town on 24 June.

- 33.3.09 Farmers Market  
Cllr Eatwell has met with Made in Stroud Ltd, who organise Farmers markets across Gloucestershire. Local businesses will be consulted over the next month.
- 33.4.09 Footbridge working group  
A meeting is planned for 27 July.
- 34.09 CDC Cllr Palmer reported:
- 34.1.09 Coln Park proposed outside pool and tennis courts in the designated quiet zone will be referred to the CDC planning committee. Highways have prohibited use of Whelford Lane and tankers must go through the Coln park Site. Also the site does not have permanent permission to bring prospective purchasers in by helicopter.
- 34.2.09 Overview and Scrutiny committee is calling in Fosseyway Housing on 29 September.
- 34.3.09 Highways will remove vegetation along the complete length of St John's Bridge.
- 34.4.09 The Enforcement Officer is investigating residential use and the dumping of commercial waste at the Marina.
- 35.09 Applications for grants
- 35.1.09 African Children's Fund  
It was proposed by Cllr Eatwell and seconded by Cllr Coakley that this application be rejected as the fund does not benefit local residents. This was agreed.
- 35.2.09 Fairford and Lechlade Carers Group  
It was agreed that information should be obtained on the number of local residents benefiting from this service.
- 36.09 Committees
- 36.1.09 Finance  
The committee had met on 6 July and the minutes had been circulated.  
Interviews for the Admin Assistant will be on 15 July. Cllr Wilson proposed and Cllr Adey seconded that the Finance Committee should be granted delegated powers to appoint. The post is currently fixed term until March 2010. This will be reviewed in December 2009.  
Council approved amendments to the financial return for 2008/2009 following the internal audit.  
The external auditor has advised of a complaint received from a resident about the increased precept for 2009/2010. This will incur a cost to the Council, up to a maximum of £2000.  
Financial regulations and standing orders are being rewritten and will include issues identified by the internal auditor.  
It was agreed that the minutes be accepted.
- 36.2.09 Communications  
The committee had met on 29th June and the minutes had been circulated.  
It was agreed to design a standard template and guidelines for minutes, and to confirm the process for uploading minutes and agendas to the website.  
A tourist leaflet has been proposed for visitors to the town. It was agreed to invite Margaret Hing to join the Committee. The TC office will also provide Margaret with information for inclusion in her weekly report to the Wilts & Gloucs Standard.  
BBC Village SOS funding application, deadline 14 August. It was agreed that a proposal would be submitted for the Cycleways project if eligible. Cllr Pritchard would investigate this further.  
It was agreed that the minutes be accepted
- 36.2.09 Planning  
The committee had met on 15 June and the minutes had been circulated. The committee had also met on 6 July but the minutes were not yet available.  
The list of planning decisions had been circulated.  
Meetings would be improved if Cllrs and the public could view applications online. CDC will be contacted for possible assistance in purchasing a laptop for this purpose.  
It was agreed that the minutes be accepted.

### 36.3.09 Highways

The committee had met on 17th June and the minutes had been circulated.

The committee proposed the creation of a Market Place working group to consider options for this area. It was also suggested that previous proposals for the area should be revisited. This was discussed at length with no firm conclusion. It was agreed that Minutes 17 and 18 will be redrafted and brought to the September Council meeting.

#### 36.3.1.09 A frames

Cllr Maskell will take advice from Highways will draft a letter to go to businesses stating that A boards must allow sufficient room on the pavement for double buggies and mobility vehicles to pass. Sustainability of the town's businesses was a priority and the total removal of boards by Highways must be avoided.

#### 36.3.2.09 Ownership of trees in Lechlade

The Clerk now has some contact details and will forward these to Highways.

#### 36.3.3.09 Sherborne Park trees

Two trees were planted in Sherborne Park without permission from the Council; these now need stronger stakes. A resident is willing to do this work and has requested permission from the council. As the Council needs to consider the long term costs of looking after trees it decided to postpone the decision until the September meeting.

#### 36.3.4.09 Pedestrian Safety Group

Cllrs Eatwell and Maskell have met with Mr Richens and a meeting will be arranged with Highways.

#### 36.3.5.09 Halfpenny Bridge to Roundhouse – litter

The farmer normally clears litter when he has cattle in the field.

Acceptance of the minutes was deferred until the next meeting as minutes 17 and 18 need redrafting.

### 36.4.09 Environmental Works and Services

#### 36.4.1.09 Play and Recreation

No meeting had taken place.

#### 36.4.2.09 Allotments

Gill Lewington has produced a poster asking if any residents would like to have an allotment or have land available for allotments.

#### 36.4.3.09 Cemetery

Following a recent visit to the cemetery by the Clerk, Cllr Sullivan and Neville Ashford, several issues have been identified. It was agreed that quotes should be obtained from tree surgeons to inspect all trees, shrubs and vegetation and that additional quotes should be obtained for replacement of the path surface.

### 36.5.09 Emergency Response and Flood Action

The committee is due to meet on 14 July. A representative from the Environment Agency will attend to give practical examples of flood prevention actions that the community could take.

### 37.09 Correspondence

#### 37.1.09 Lechlade Charter Market Anniversary

Information on the original granting of a market and fair in 1210 had been provided by the History Society.

#### 37.2.09 Registration of Town Council-owned land

The Land Registry have offered to check the land which the Town Council believes it owns. If ownership is verified, they will register the land free of charge.

### 38.09 Meetings attended.

Details had been circulated.

### 39.09 Date of next meeting

Monday, 14 September 2009 at 7.00pm. The CDC Solicitor will attend to talk on the Code of Conduct and how it relates to Councillors.